# Nirvana Academy



## Parents Guidelines: Online Leaning Program

### Dear Parents/ Guardians,

We are writing to provide you with specific details of our Online Learning Program. We appreciate that there is a considerable amount of information detailed in this letter (not all of which is directly applicable to you) but would ask that you share the relevant updates with your sons and daughters.

1. Students will submit a majority of their work via Email's to the teachers. In special case, please arrange with the teacher to send via Messenger or Viber.

We understand you may have several questions at this time. We will try our best to answer them here.

### Q. Is the work compulsory or optional?

A. We have given this matter great thought. We understand that some families may be able to offer their child/children a greater level of support than others and we do not want to set unrealistic expectations that may cause anxiety. You will appreciate, however, that it is important that pupils continue to develop their knowledge, skills and understanding, especially in the core subjects. With this in mind, all tasks will be compulsory.

### Q. How will my child submit his/her tasks?

A. The teacher will setup an email group or a Viber or Messenger group where you child can submit their assigned work. Depending on the type of assignment, your child will either have to fill out online documents, send emails or send picture/videos of the work that was provided. For more details please contact your Subject Teacher.

### Q. How will my child receive feedback?

A. Feedback on work that has been submitted:

Students will be given a <u>deadline</u> by which work must be submitted to their respective subject teachers. If a student misses a deadline and submits work late, they are requested to email their teacher to make them aware of the circumstances and to notify the teacher that their work has now been submitted.

Students will be given a date by which feedback will be provided. Please check with your teacher if you haven't received feedback by the said date.

The feedback of the teachers is designed to comment on the merits and areas for improvement of the specific piece of work as well as help students to understand how they might best approach future work.

### Q. Can I receive technical help in setting up 'emails' and Zoom accounts from the school?

A. Yes! If you do not know how to arrange for emails and Zoom video accounts, please send a request to <u>info@nirvanaacademyktm.com</u>. We will be more than happy to support you.